

Mayor Jonathan F. Mitchell
Chairperson, Ex-Officio
Colleen Dawicki
Vice Chairperson
Joshua Amaral
Christopher Cotter
Joaquim B. Livramento, Jr.
Bruce Oliveira
John A. Oliveira

NEW BEDFORD SCHOOL COMMITTEE
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET NEW BEDFORD, MASSACHUSETTS
TELEPHONE: 508.997.4511



Thomas Anderson
Superintendent of Schools
Secretary, School Committee



FINANCE SUB-COMMITTEE MEETING

Thursday, October 14, 2021 at 6:00 P.M.

Paul Rodrigues Administration Building, 455 County Street, New Bedford, MA

To view meeting remotely, go to New Bedford Public School website at www.newbedfordschools.org. Click on Our Schools/Our Community then School Committee.

AGENDA

A. ROLL CALL / CALL TO ORDER

B. APPROVAL OF MINUTES

1. June 2021
2. July 2021
3. August 2021
4. September 2021

C. REPORTS

1. Finance Reports
2. August 2021 Surplus Report
3. Donation Acceptance Form Report
4. Capital Development Report

D. NEW BUSINESS

1. FY 22 – FY 24 ESSER Draft
2. Capital Plan
3. Facilities Capital Project Coordinator
4. Accident/Property Insurance
5. Meeting Dates for Finance & Facilities Sub-Committee
6. Loan Order DeValles, Congdon and Campbell ES

E. ADJOURN

Next Regular Scheduled Meeting:

November 4, 2021

In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Marjorie Fernandes at 508-997-4511, Ext. 14552** (mfernandes@newbedfordschools.org) or **MassRelay 711**. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting.

NEW BEDFORD PUBLIC SCHOOLS



OCTOBER 14, 2021

FINANCE SUBCOMMITTEE
MEETING

September 2021 Reports

C-1

General Expense Report | September 2021

1

FY 22 GENERAL EXPENSE BUDGET REPORT

| SCHOOLS | Budget | YTD Expended | Encumbrances | Balance | Percent Spent & Enc | 9/30/2021 |
|-----------------------------------|--------------|--------------|--------------|---------|---------------------|-----------|
| ASHLEY ELEMENTARY SCHOOL | 41,681.00 | 15,483 | 9,953 | 16,245 | 61.0% | |
| BROOKS ELEMENTARY SCHOOL | 49,751.00 | 3,420 | 15,566 | 30,765 | 38.2% | |
| CAMPBELL ELEMENTARY SCHOOL | 48,650.00 | 9,190 | 12,765 | 26,695 | 45.1% | |
| CARNEY ACADEMY | 119,618.00 | 5,365 | 57,459 | 56,794 | 52.5% | |
| CONGDON ELEMENTARY SCHOOL | 54,200.00 | 1,431 | 11,162 | 41,607 | 23.2% | |
| DEVALLES ELEMENTARY SCHOOL | 61,510.00 | 3,630 | 12,038 | 45,842 | 25.5% | |
| GOMES ELEMENTARY SCHOOL | 94,313.00 | 5,984 | 41,858 | 46,471 | 50.7% | |
| HATHAWAY ELEMENTARY SCHOOL | 38,864.00 | 3,000 | 20,341 | 15,523 | 60.1% | |
| HAYDEN MCFADDEN ELEMENTARY SCHOOL | 100,309.00 | 7,531 | 54,598 | 38,180 | 61.9% | |
| JACOBS ELEMENTARY SCHOOL | 56,655.00 | 3,093 | 22,381 | 31,181 | 45.0% | |
| LINCOLN ELEMENTARY SCHOOL | 103,983.00 | 14,697 | 34,537 | 54,749 | 47.3% | |
| PACHECO ELEMENTARY SCHOOL | 57,482.00 | 10,669 | 13,670 | 33,143 | 42.3% | |
| PARKER ELEMENTARY SCHOOL | 64,781.00 | 14,018 | 14,116 | 36,647 | 43.4% | |
| PULASKI ELEMENTARY SCHOOL | 173,910.00 | 14,923 | 55,607 | 103,380 | 40.6% | |
| RENAISSANCE | 45,000.00 | 2,585 | 10,328 | 32,087 | 28.7% | |
| RODMAN ELEMENTARY SCHOOL | 36,783.00 | 2,396 | 20,850 | 14,037 | 61.8% | |
| SWIFT ELEMENTARY SCHOOL | 41,671.00 | 4,155 | 16,562 | 20,953 | 49.7% | |
| TAYLOR ELEMENTARY SCHOOL | 41,835.00 | 6,874 | 14,568 | 20,393 | 51.3% | |
| WINSLOW ELEMENTARY SCHOOL | 56,707.00 | 9,209 | 19,065 | 28,433 | 49.9% | |
| KEITH MIDDLE SCHOOL | 169,586.00 | 59,560 | 39,497 | 70,529 | 58.4% | |
| NORMANDIN MIDDLE SCHOOL | 219,536.00 | 49,132 | 31,242 | 139,162 | 36.6% | |
| ROOSEVELT MIDDLE SCHOOL | 177,105.00 | 46,910 | 47,826 | 82,369 | 53.5% | |
| HIGH SCHOOL | 1,330,273.00 | 199,275 | 264,704 | 866,294 | 34.9% | |
| TRINITY DAY ACADEMY | 36,120.00 | 2,769 | 9,413 | 23,938 | 33.7% | |
| WHALING CITY JR/SR HIGH SCHOOL | 31,995.00 | 2,616 | 5,085 | 24,294 | 24.1% | |

General Expense Report | September 2021

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| FY 22 GENERAL EXPENSE BUDGET REPORT | | | | | | 9/30/2021 |
|--|---------------|--------------|--------------|------------|---------------------|-----------|
| DEPARTMENTS AND PROGRAMS | Budget | YTD Expended | Encumbrances | Balance | Percent Spent & Enc | |
| ADULT EDUCATION | 6,744.00 | 0 | 1,838 | 4,906 | 27.3% | |
| ATHLETICS | 86,395.00 | 13,388 | 10,500 | 62,507 | 27.6% | |
| DEPUTY SUPERINTENDENT | 31,170.00 | 3,889 | 14,476 | 12,805.12 | 58.5% | |
| EDUCATIONAL ACCESS & PATHWAYS | 148,122.00 | 1,202 | 92,774 | 114,146 | 22.9% | |
| FACILITIES | 3,336,871.00 | 300,436 | 2,204,506 | 831,929 | 75.1% | |
| FAMILY REGISTRATION CENTER | 160,455.00 | 1,633 | 12,367 | 146,455 | 8.7% | |
| FINANCE & OPERATIONS | 27,499,824.00 | 6,701,888 | 17,492,623 | 3,305,313 | 86.0% | |
| FINE ARTS | 184,529.00 | 137 | 51,046 | 133,345 | 27.7% | |
| GUIDANCE & PUPIL PERSONNEL | 32,250.00 | 0 | 2,961 | 29,289 | 9.2% | |
| HEALTH SERVICES | 90,750.00 | 3,520 | 49,627 | 37,603 | 58.6% | |
| HUMAN CAPITAL SERVICES | 131,958.00 | 78,619 | 62,463 | (9,124) | 106.9% | |
| OFFICE OF SCHOOL PERFORMANCE | 988,882.00 | 1,541 | 90,114 | 897,227 | 9.3% | |
| PARENTING TEENS | 12,393.00 | 706 | 1,486 | 10,201 | 17.7% | |
| SCHOOL COMMITTEE | 17,790.00 | 9,663 | 0 | 8,127 | 54.3% | |
| SEA LAB | 61,859.00 | 2,964 | 20,341 | 38,554 | 37.7% | |
| SPECIAL EDUCATION | 9,940,700.00 | 171,064 | 8,863,698 | 905,938 | 90.9% | |
| SUPERINTENDENT | 195,696.00 | 2,741 | 98,087 | 94,868 | 51.5% | |
| TECHNOLOGY SERVICES | 2,013,629.00 | 119,192 | 681,607 | 1,212,830 | 39.8% | |
| TRANSPORTATION | 14,299,912.00 | 451,957 | 10,164,087 | 3,683,868 | 74.2% | |
| UTILITIES | 4,028,472.00 | 13,478 | 3,244,460 | 770,533 | 80.9% | |
| WRAPAROUND & FAMILY ENGAGEMENT | 265,364.00 | 678 | 87,342 | 177,344 | 33.2% | |
| TOTAL ALL SCHOOLS & DEPARTMENTS SEPT 2021 | 66,786,083.00 | 8,376,611 | 44,041,097 | 14,368,375 | 78.5% | |
| TOTAL ALL SCHOOLS & DEPARTMENTS SEPTEMBER 2020 | 36,408,644.00 | 1,845,796 | 28,456,118 | 6,106,730 | 83.2% | |

Function Code Report | September 2021

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| ACCOUNT DESCRIPTION | ORIGINAL APPROP | TRANSFERS/ADJUSTMENTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------|-----------------|-----------------------|----------------|--------------|--------------|------------------|--------|
| S1110 School Committee | 17,790 | 0 | 17,790 | 9,663.48 | 1,653.34 | 6,473 | 63.6% |
| S1210 Superintendent | 533,987 | 0 | 533,987 | 123,414.75 | 13,889.55 | 396,683 | 25.7% |
| S1220 Assist Superintendent | 223,866 | 0 | 223,866 | 54,294.95 | 2,798.73 | 166,772 | 25.5% |
| S1230 District-Wide Administra | 301,372 | 0 | 301,372 | 48,246.70 | 31,447.22 | 221,678 | 26.4% |
| S1410 Finance and Business | 1,270,736 | 0 | 1,270,736 | 379,338.18 | 62,252.44 | 829,145 | 34.8% |
| S1420 Human Resources | 594,721 | 0 | 594,721 | 204,889.48 | 59,708.59 | 330,123 | 44.5% |
| S1430 Legal for School Committ | 210,000 | 0 | 210,000 | 6,830.55 | 163,169.35 | 40,000 | 81.0% |
| S1435 Legal Settlements | 50,000 | 0 | 50,000 | 1,221.81 | 0.00 | 48,778 | 2.4% |
| S1450 District-Wide MIS | 273,533 | 0 | 273,533 | 1,351.60 | 113,852.42 | 158,329 | 42.1% |
| S2110 Curriculum Dir Supervisor | 3,633,444 | 0 | 3,633,444 | 610,461.49 | 19,453.72 | 3,003,529 | 17.3% |
| S2130 Instr Tech Train | 264,520 | 0 | 264,520 | 61,243.36 | 0.00 | 203,277 | 23.2% |
| S2210 Principals Office - Buil | 7,336,218 | 3,260 | 7,339,478 | 1,280,333.41 | 28,806.97 | 6,030,338 | 17.8% |
| S2250 Principals Technology-Bu | 6,007 | 500 | 6,507 | 906.00 | 0.00 | 5,601 | 13.9% |
| S2305 Classroom Teachers | 76,398,079 | 0 | 76,398,079 | 6,054,723.55 | 0.00 | 70,343,355 | 7.9% |
| S2320 Medical/Therapeutic Serv | 4,338,539 | -4,000 | 4,334,539 | 382,532.28 | 104,578.84 | 3,847,428 | 11.2% |
| S2324 Substitutes Long Term | 0 | 0 | 0 | 9,455.75 | 0.00 | 9,456 | 0.0% |
| S2325 Substitutes Short Term | 1,425,000 | 0 | 1,425,000 | 147,273.70 | 0.00 | 1,277,726 | 10.3% |
| S2330 Non-Clerical Paraprofess | 7,581,827 | 0 | 7,581,827 | 808,678.57 | 0.00 | 6,773,148 | 10.7% |
| S2340 Librarians - Media Direc | 168,017 | 0 | 168,017 | 8,231.20 | 0.00 | 159,786 | 4.9% |
| S2345 Distance Learn/Online Co | 82,050 | 0 | 82,050 | 67,815.00 | 3,450.00 | 10,785 | 86.9% |
| S2352 Instructional Coaches | 237,254 | 0 | 237,254 | 28,399.95 | 0.00 | 208,854 | 12.0% |
| S2353 Teacher/Instruc Staff-Pr | 0 | 0 | 0 | 0.00 | 0.00 | 0 | 0.0% |
| S2356 Professional Dev Staff | 70,000 | 10,000 | 80,000 | 10,306.00 | 11,541.00 | 58,153 | 27.3% |
| S2358 Professional Development | 395,679 | 8,000 | 403,679 | 118,358.00 | 20,047.03 | 265,274 | 34.3% |
| S2410 Textbks - Software/Media | 301,501 | -14,590 | 286,911 | 1,903.01 | 48,991.64 | 236,016 | 17.7% |
| S2415 Other Instruc Mats - Lib | 181,660 | 118 | 181,778 | 7,292.83 | 1,570.80 | 172,914 | 4.9% |
| S2420 Instructional Equipment | 219,843 | -3,000 | 216,843 | 28,486.66 | 70,043.09 | 118,313 | 45.4% |
| S2430 General Supplies | 639,540 | 21,104 | 660,644 | 60,634.09 | 345,748.61 | 254,261 | 61.5% |
| S2440 Other Instructional Serv | 573,379 | -10,000 | 563,379 | 3,606.01 | 165,023.99 | 390,749 | 30.6% |
| S2451 Classroom Instructional | 844,567 | 0 | 844,567 | 59.05 | 394,255.31 | 450,253 | 46.7% |
| S2453 Other Instructional Hard | 235,044 | 0 | 235,044 | 2,195.16 | 16,497.44 | 216,351 | 8.0% |
| S2455 Instructional Software | 1,089,321 | -12,174 | 1,077,147 | 127,295.32 | 98,012.77 | 851,839 | 20.9% |
| S2710 Guidance / Adjustment Co | 6,003,348 | 0 | 6,003,348 | 546,091.27 | 0.00 | 5,457,257 | 9.1% |
| S2720 Testing - Assessment | 117,600 | 0 | 117,600 | -23.10 | 10,861.44 | 106,762 | 9.2% |

Function Code Report | September 2021

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| ACCOUNT DESCRIPTION | ORIGINAL APPROP | TRANSFERS/ADJ/SMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---------------------------------|-----------------|--------------------|----------------|--------------|---------------|------------------|--------|
| S3100 Attend Parent Liaison Se | 1,283,813 | 0 | 1,283,813 | 209,923.72 | 76,938.90 | 996,950 | 22.3% |
| S3200 Health Services | 3,550,269 | 0 | 3,550,269 | 304,131.10 | 58,195.68 | 3,187,942 | 10.2% |
| S3300 Student Transportation S | 183,814 | 0 | 183,814 | 43,110.11 | 0.00 | 140,704 | 23.5% |
| S3301 Transportation to Sch w- | 9,660,322 | -10,000 | 9,650,322 | 279,366.76 | 6,412,066.30 | 2,958,889 | 69.3% |
| S3302 Transportation to Sch ou | 3,195,665 | 0 | 3,195,665 | 188,375.90 | 1,833,164.10 | 1,174,125 | 63.3% |
| S3310 Operation of School Buse | 4,250 | 10,000 | 14,250 | 298.39 | 10,000.00 | 3,952 | 72.8% |
| S3320 Transportation | 20,000 | 0 | 20,000 | 14,362.97 | 0.00 | 5,637 | 71.8% |
| S3350 Maintenance School Buses | 12,500 | 0 | 12,500 | 0.00 | 6,545.25 | 5,955 | 52.4% |
| S3510 Athletics Services | 908,536 | 0 | 908,536 | 125,143.01 | 132,897.78 | 650,495 | 28.4% |
| S3520 Other School Services | 537,741 | 0 | 537,741 | 59,721.54 | 23,684.53 | 454,335 | 15.5% |
| S3600 School Security | 730,428 | 0 | 730,428 | 169,723.93 | 44,318.20 | 516,386 | 29.3% |
| S4110 Custodial Services | 5,651,100 | 0 | 5,651,100 | 1,295,866.05 | 432,451.63 | 3,922,782 | 30.6% |
| S4120 Heating of Buildings | 1,485,390 | 0 | 1,485,390 | 7,631.89 | 1,156,347.21 | 321,411 | 78.4% |
| S4130 Utility Services | 2,310,875 | 0 | 2,310,875 | 190,003.67 | 2,134,585.19 | -13,714 | 100.6% |
| S4210 Maintenance of Grounds | 218,000 | 0 | 218,000 | 59,591.34 | 76,687.61 | 81,721 | 62.5% |
| S4220 Maintenance of Buildings | 1,558,287 | 0 | 1,558,287 | 366,596.28 | 5,058.74 | 1,186,632 | 23.9% |
| S4230 Maintenance of Equipment | 192,882 | 0 | 192,882 | 1,595.53 | 28,187.37 | 163,099 | 15.4% |
| S4235 Gas Vehicles | 24,000 | 0 | 24,000 | 4,917.64 | 18,582.36 | 500 | 97.9% |
| S4300 Extraordinary Maintenance | 2,298,465 | 0 | 2,298,465 | 601,582.07 | 1,274,613.98 | 422,269 | 81.6% |
| S4400 Networking Telecommunica | 1,033,971 | 0 | 1,033,971 | 269,414.36 | 31,765.75 | 732,791 | 29.1% |
| S4450 Technology Maintenance | 895,160 | 0 | 895,160 | 142,155.92 | 336,507.80 | 416,496 | 53.5% |
| S5100 Employee Retirement | 0 | 0 | 0 | 0.00 | 0.00 | 0 | 0.0% |
| S5150 Employee Separation Cost | 890,000 | 0 | 890,000 | 32,241.19 | 0.00 | 857,759 | 3.6% |
| S5200 Insurance Programs | 26,430,872 | 0 | 26,430,872 | 8,952,802.78 | 15,208,660.57 | 2,269,409 | 91.4% |
| S5260 Other Non-Employee Insur | 215,000 | 0 | 215,000 | 0.00 | 0.00 | 215,000 | 0.0% |
| S5300 Rental-Lease of Equipmen | 1,555,146 | 783 | 1,555,929 | 583,812.33 | 879,638.13 | 92,478 | 94.1% |
| S5350 Rental-Lease of Building | 6,000 | 0 | 6,000 | 0.00 | 0.00 | 6,000 | 0.0% |
| S5550 Crossing Guards | 60,000 | 0 | 60,000 | 3,200.49 | 0.00 | 56,800 | 5.3% |
| S6200 Civic Activities | 212,773 | 0 | 212,773 | 47,164.40 | 3,081.65 | 162,527 | 23.6% |
| S6900 Transportation Svc NonPu | 221,000 | 0 | 221,000 | 0.00 | 100,000.00 | 121,000 | 45.2% |
| S7500 Acquisition of Vehicles | 91,707 | 80,336 | 172,043 | 33,893.80 | 80,335.60 | 57,813 | 66.4% |
| S9100 Prog w/Other Dist in MA | 146,484 | 0 | 146,484 | 0.00 | 0.00 | 146,484 | 0.0% |
| S9130 Charter School Transport | 762,000 | -80,336 | 681,664 | 0.00 | 515,000.00 | 166,664 | 75.6% |
| S9200 Tuition to Out of Distri | 550,000 | 0 | 550,000 | 9,496.00 | 79,504.00 | 461,000 | 16.2% |
| S9300 Tuition to Non-Public Sc | 2,400,000 | 0 | 2,400,000 | 61,038.80 | 798,990.32 | 1,539,971 | 35.8% |
| S9400 Tuition to Collaborative | 750,000 | 0 | 750,000 | 275,362.00 | 2,569,384.00 | -1,894,746 | 352.6% |

Function Code Report | September 2021

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9/30/2021

FY22 REVISED BUDGET

| | AVAILABLE BUDGET | % Available | CATEGORY |
|------------|---------------------|-------------|----------------------------|
| 4,528,148 | 419,373 | 9.3% | Special Education Tuition |
| 212,773 | 152,527 | 76.4% | Adult Ed |
| 15,300,928 | 6,183,479 | 40.4% | Facilities & Maintenance |
| 2,209,171 | 1,313,217 | 59.4% | Technology |
| 27,535,872 | 3,342,167 | 12.1% | Retirement Insurance |
| 21,802,177 | 14,860,744 | 68.0% | Counseling Student support |
| 3,202,472 | 2,059,653 | 63.7% | Admin |
| 86,375,906 | 79,087,626 | 91.6% | Teaching Services |
| 4,066,313 | 2,690,697 | 66.2% | Instructional supplies |
| 11,237,442 | 9,237,143 | 82.2% | School leadership |
| 13,529,594 | 4,524,874 | 33.4% | Transportation |
| 2,176,705 | 1,621,216 | 74.5% | Athletics /Security/Misc |
| \$ | \$ 125,488,417 | 65.3% | Total |

9/29/2020

FY21 REVISED BUDGET

| | AVAILABLE BUDGET | % Available | CATEGORY |
|------------|---------------------|-------------|----------------------------|
| 5,150,850 | 31,300 | 0.6% | Special Education Tuition |
| 208,640 | 144,106 | 69.1% | Adult Ed |
| 14,083,218 | 6,224,337 | 44.2% | Facilities & Maintenance |
| 1,796,658 | 875,426 | 48.7% | Technology |
| 29,123,428 | 18,275,471 | 62.8% | Retirement Insurance |
| 18,058,086 | 14,656,794 | 81.2% | Counseling Student support |
| 3,061,960 | 1,920,303 | 62.7% | Admin |
| 79,741,379 | 67,187,414 | 84.3% | Teaching Services |
| 2,947,367 | 1,818,616 | 61.7% | Instructional supplies |
| 10,024,386 | 7,654,985 | 76.4% | School leadership |
| 12,880,530 | 1,821,606 | 14.1% | Transportation |
| 2,085,999 | 1,800,968 | 86.3% | Athletics /Security/Misc |
| \$ | \$ 122,411,525 | 68.3% | |

Transfers | September 2021

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FOR APPROVAL

FROM

ORG

FUNC

OBJ

DESCRIPTION

TO

ORG

FUNC

OBJ

DESCRIPTION

AMOUNT

REASON

9/30/2021

S0409550

S5052850

S2199550

S0148450

S0705481

S5053080

S2405740

S2409751

S4059550

S2409750

S40005

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Congdon Classroom Supplies

NBHS IA Classroom Supplies

District Wide Instructional

Software

Asst. Supt. Supplies

Jacobs Classroom Instructional

Tech Equipment

NBHS Textbooks

Wraparound PD Cont Services

Wraparound Dept Instructional

Software

Keith Library Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

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Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Wraparound Dept Supplies

Congdon Copier Lease

NBHS Principal Office Supplies

Stipends for Office of School

Performance

Asst. Supt. Prof Dev Supplies

Jacobs Classroom Supplies

NBHS Professional Development

Supplies

Wraparound Dept Contract

Wraparound Dept Contract

Services

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

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Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

Keith Principal Office Supplies

1,893.93 New Copier Lease

3,450.00 Office Supply Order

Curriculum & Instruction Work:

100,000.00 Unit A Stipends

3,000.00 Prof Development Supplies

5,841.11 Classroom Supply Order

9,607.00 Supply purchase

12,500.00 Long term contract with GSP

7,000.00 Long term contract with GSP

260.00 Office Supply Order

17,000.00 Long term contract with GSP

17,000.00 Long term contract with GSP

17,000.00 Long term contract with GSP

17,000.00 Long term contract with GSP

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17,000.00 Long term contract with GSP

17,000.00 Long term contract with GSP

INFORMATIONAL:

Health Insurance | September 2021

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9/30/2021

Health Insurance Spend Down Report

| | | Actuals | Monthly Payment to City (Estimate) | Difference Actual vs Estimate | Actual Balance |
|-----------------|---------------|--------------|--|-------------------------------------|----------------|
| Original Budget | 24,737,500.00 | | | | |
| Transfers Out | | | | | |
| Transfer In | | | | | |
| Revised Budget | 24,737,500.00 | | | | |
| July 2021 | | 2,395,336.94 | 2,196,744.97 | 198,591.97 | 22,342,163.06 |
| August 2021 | | 2,185,198.50 | 2,198,869.09 | (13,670.59) | 20,143,293.97 |
| September 2021 | | | 2,200,302.00 | | 17,942,991.97 |
| October 2021 | | | 2,199,264.63 | | 15,743,727.34 |
| November 2021 | | | 2,000,000.00 | | 13,743,727.34 |
| December 2021 | | | 2,000,000.00 | | 11,743,727.34 |
| January 2022 | | | 2,000,000.00 | | 9,743,727.34 |
| February 2022 | | | 2,000,000.00 | | 7,743,727.34 |
| March 2022 | | | 2,000,000.00 | | 5,743,727.34 |
| April 2022 | | | 2,000,000.00 | | 3,743,727.34 |
| May 2022 | | | 2,000,000.00 | | 1,743,727.34 |
| June 2022 | | | 2,000,000.00 | | (256,272.66) |

Grant Report | September 2021

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FY 20 FISCAL BUDGET REPORT

9/28/2021

| GRANTS FY20 | Budget | YTD Expended | Encumbrances | Balance | Percent Spent & Enc |
|----------------------------------|------------------|------------------|---------------|--------------|---------------------|
| 4301 NEA STUDENT SUCCESS | 5,000 | 2,774 | | 2,226 | 55.5% |
| 4306 KEYS OF INSPIRATION | 30,000 | 27,191 | 2,802 | 8 | 100.0% |
| 4310 BIG YELLOW BUS | 1,750 | 1,320 | | 430 | 75.4% |
| 4329 BAYCOAST/COMCAST | 20,000 | 13,236 | 6,714 | 50 | 99.7% |
| 4350 BRISTOL COUNTY SAVINGS BANK | 25,000 | 17,284 | | 7,716 | 69.1% |
| 4360 PRINCIPALS DISCRETIONARY | 100,000 | 92,989 | 7,525 | (514) | 100.5% |
| 4401 TITLE I | 6,921,067 | 6,920,019 | 1,070 | (22) | 100.0% |
| 4409 TITLE IIA | 763,973 | 763,973 | | - | 100.0% |
| 4434 TITLE IV | 395,224 | 383,197 | 12,920 | (893) | 100.2% |
| 4703 WORKFORCE SKILLS GRANT | 328,000 | 277,917 | 50,062 | 21 | 100.0% |
| TOTAL FY20 GRANTS | 8,590,014 | 8,499,899 | 81,093 | 9,022 | 106.9% |

Grant Report | September 2021

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FY 21 FISCAL BUDGET REPORT

GRANTS FY21

| | Budget | YTD Expended | Encumbrances | Balance | Percent Spent | 9/28/2021 |
|--------------------------------------|------------|--------------|--------------|-----------|---------------|-----------|
| 4302 MA MARINE TRADE ASSOCIATION | 3,000 | | | 3,000 | 0.0% | |
| 4342 SANTANDER NBHS | 6,308 | 1,755 | | 4,553 | 27.8% | |
| 4349 NELLIE MAE | 18,000 | 13,254 | 2,305 | 2,441 | 86.4% | |
| 4350 BRISTOL COUNTY SAVINGS BANK | 25,000 | | | 25,000 | 0.0% | |
| 4355 CARNEY FOUNDATION DEV. CON | 15,000 | 11,243 | - | 3,757 | 75.0% | |
| 4359 MASS LIFE SCIENCE CENTER | 23,202 | 25,142 | | (1,940) | 108.4% | |
| 4360 PRINCIPALS DISCRETIONARY | 100,000 | 10,132 | 2,394 | 87,474 | 12.5% | |
| 4401 TITLE I | 6,670,260 | 6,312,329 | 205,976 | 151,955 | 97.7% | |
| 4402 IDEA | 4,015,900 | 2,368,207 | | 1,647,693 | 59.0% | |
| 4406 TITLE III LEP SUPPORT | 382,183 | 410,330 | 29,903 | 135,073 | 70.7% | |
| 4407 PERKINS GRANT | 28,448 | 28,427 | - | 11 | 100.0% | |
| 4408 SPED IMPROVEMENT | 86,841 | 84,136 | - | 2,705 | 96.9% | |
| 4409 TITLE IIA | 662,286 | 211,920 | 450,144 | 222 | 100.0% | |
| 4411 EARLY ED SPED | 137,722 | 41,684 | | 96,038 | 30.3% | |
| 4412 MCKINNEY VENTO | 55,000 | 54,641 | 458 | (99) | 100.2% | |
| 4414 21ST CCCLC SY CONTINUATION | 615,130 | 581,837 | 7,362 | 25,931 | 95.8% | |
| 4432 SCHOOL REDESIGN GRANT SUMMER | 300,000 | 292,168 | - | 7,832 | 97.4% | |
| 4434 TITLE IV | 504,077 | 289,523 | 18,200 | 246,354 | 51.1% | |
| 4441 21st CCCLC CONT. C/O | 31,896 | 14,600 | | 17,296 | 45.8% | |
| 4501 MASSGRAD PROMISING PRACTICE | 20,000 | 22,380 | | (2,380) | 111.9% | |
| 4516 21st CCCLC SPED | 21,500 | 20,827 | - | 673 | 96.9% | |
| 4543 TAG II (325) | 185,000 | 121,843 | 6,511 | 46,646 | 74.8% | |
| 4544 ACCELERATION ACADEMY | 205,000 | 270,540 | 5,440 | (70,980) | 134.6% | |
| 4505 ESSER | 5,693,032 | 816,889 | 1,348,571 | 3,527,572 | 38.0% | |
| 4607 CORONA VIRUS PREVENTION | 1,041,825 | 814,313 | 271,215 | (43,702) | 104.2% | |
| 4695 COMMUNITY ADULT LEARNING CENTER | 153,590 | 152,803 | 1,171 | (384) | 100.3% | |
| 4703 SKILLS CAPITAL MARINE GRANT | 250,000 | 213,771 | | 36,229 | 85.5% | |
| 4704 ENHANCED SCHOOL HEALTH | 215,000 | 200,842 | | 14,158 | 93.4% | |
| 4710 DTA | 323,380 | 338,852 | | (5,472) | 101.6% | |
| 4711 VOUCHER | 110,000 | 50,614 | - | 59,386 | 46.0% | |
| 4743 PLTW GATEWAY | 16,000 | 1,224 | | 14,776 | 7.7% | |
| TOTAL FY21 GRANTS | 22,134,253 | 15,752,438 | 2,349,709 | 6,032,417 | 72.7% | |

Grant Report | September 2021

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| FY 22 FISCAL BUDGET REPORT | | | | | | |
|------------------------------------|------------|--------------|--------------|------------|-----------|-------|
| GRANTS FY22 | | | | | | |
| | Budget | YTD Expended | Encumbrances | Balance | 9/28/2021 | |
| 4359 MA LIFE SCIENCE CENTER | 40,000 | 1,922 | | 38,078 | | 4.8% |
| 4401 TITLE I | 7,145,473 | | 6,581 | 7,138,892 | | 0.1% |
| 4406 TITLE III LEP SUPPORT | 538,523 | | | 538,523 | | 0.0% |
| 4409 TITLE IIIA | 719,663 | | 5,250 | 714,413 | | 0.7% |
| 4414 21ST CCCLC SY CONTINUATION | 325,072 | | | 325,072 | | 0.0% |
| 4428 GLEAM | 240,780 | 0 | | 240,780 | | 0.0% |
| 4431 SUMMER EXPANSION | 100,000 | 80,478 | 17,355 | 2,167 | | 97.8% |
| 4432 SCHOOL REDESIGN GRANT -SUMMER | 300,000 | 1,839 | 7,990 | 290,171 | | 3.3% |
| 4433 MKV AMERICAN RESCUE PLAN | 163,834 | | | 163,834 | | 0.0% |
| 4434 TITLE IV | 454,138 | | | 454,138 | | 0.0% |
| 4461 MYCAP DEV/IMP | 2,500 | | | 2,500 | | 0.0% |
| 4470 ESSER II | 21,137,185 | 16,923 | 339,414 | 20,780,848 | | 1.7% |
| 4511 21ST CCCLC GOMES ELT | 300,550 | | | 300,550 | | 0.0% |
| 4516 21ST CCCLC SPED | 20,000 | | | 20,000 | | 0.0% |
| 4601 ABE | 756,845 | 43,576 | 1,850 | 711,419 | | 6.0% |
| 4605 GED TESTING CENTER | 8,137 | | | 8,137 | | 0.0% |
| 4609 ASOST | 26,300 | 25,963 | | 337 | | 98.7% |
| 4615 STRATEGIC SUPPORT | 94,000 | | - | 94,000 | | 0.0% |
| 4616 CPPI | 625,000 | 91,580 | 243,382 | 290,038 | | 53.6% |
| 4710 DTA | 303,596 | 37,752 | | 265,844 | | 55.5% |
| 4711 VOUCHER | 100,000 | | | 100,000 | | 0.0% |
| 4743 PLTW GATEWAY | 12,000 | - | 2,621 | 9,379 | | 21.8% |
| TOTAL FY22 GRANTS | 33,413,596 | 300,032 | 624,443 | 32,489,121 | | 2.8% |

C-2



NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4511

THOMAS ANDERSON
SUPERINTENDENT

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KAREN A. TREADUP
DEPUTY SUPERINTENDENT

ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

MATTHEW KRAVITZ
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT SERVICES

SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS & PATHWAYS

MEMORANDUM TO DECLARE SURPLUS

To: Principals, Directors, Coordinators, Supervisors, and Technology Services

From: Andrew O'Leary, Assistant Superintendent of Finance & Operations

Date: September 1, 2021

Subject: **Surplus Property Report – August 2021**

The enclosed surplus property reports are forwarded for your information.

Please contact the originator for additional information.

Requests for surplus property should be made through the office of Finance & Operations.

Attachment(s)

NEW BEDFORD PUBLIC SCHOOLS **SURPLUS REQUEST FORM**

From: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations
Date: 8/18/2021

I would like to declare the following items surplus in accordance with School Committee Policy DN:

| Quantity | Description | Make/Model | Asset Tag # | Serial Number | Condition |
|----------|----------------|---------------------|-------------|---------------|-----------|
| 2 | Laptops | HP Compaq 610 | 00003366 | CNU9458722 | Fair |
| 1 | Monitor | Dell E190S | | | |
| 1 | Computer Tower | Dell | 00020944 | 00144-551-053 | Good |
| 1 | Computer | Dell D08S | 00014246 | | Fair |
| 1 | Computer | Dell DCNE | 00000992 | | Working |
| 1 | Printer | HP Laser Jet P1505n | 00000994 | | Working |
| 4 | | | 00000981 | | Working |
| | | | 00000982 | | |
| | | | 00000983 | | |
| | | | 00000984 | | |
| 1 | Computers | Dell DCNE | | | Working |
| 1 | Printer | HP P1505n | 00000984 | | Working |
| 1 | Printer | HP P3005 | 00000232 | | Unknown |
| | | | | | |
| | | | | | |

Signature:

Name and Title:

Dept. / School:

Andrew B. O'Leary
Andrew B. O'Leary
E.C. Brooks

NEW BEDFORD PUBLIC SCHOOLS SURPLUS REQUEST FORM

Revised: December 2018

From: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations

Date: August 26, 2021

I would like to declare the following items surplus in accordance with School Committee Policy DN:

| Quantity | Description | Make/Model | Asset Tag # | Serial Number | Condition |
|----------|--|-------------------|-------------|---------------|-----------|
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00016034 | 4SDDNN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017816 | D151XQ1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017812 | 7940GN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017813 | N/A | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017814 | J4NZPN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017815 | HJFZFN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017817 | 32VBNN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017818 | 32GFQN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017819 | CKCZFN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017820 | FD90GN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017821 | N/A | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017822 | D4X1WN1 | Good |

1 2 3 4 5 6 7 8 9 10 11 12

| | | | | | |
|---|--|-------------------|----------|---------|------|
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017823 | 92YRXQ1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017824 | N/A | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017825 | HJ90GN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017826 | N/A | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00016046 | 4S8FNN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017828 | 3F40GN1 | Good |
| 1 | Windows 7, Intel Core 2 Duo, 4 gigs of RAM | Dell Optiplex 780 | 00017829 | DJ90GN1 | Good |

| | | | | | |
|----|-----------|--------------------------|----|----|------|
| 13 | Keyboard: | K120 Logitech Keyboard | NA | NA | Good |
| 2 | Mice | Logitech Wired Mouse | NA | NA | Good |
| 19 | Monitor | Gateway 700G (year 2005) | NA | NA | Good |

Signature:

Name and Title:

Dept. / School:

Sumaira Bourgeois
Sumaira Bourgeois, Facilitator
Heather, Marine Science Education Center

☒ APPROVED

From: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations

Date: 8/30/21

I would like to declare the following items surplus in accordance with School Committee Policy DN:

[illegible]

Signature:

Name and Title:

Dept. / School:

Principles of Pedagogy
Sustainable Learning

Laura K. Neves

From: Laura K. Neves
Sent: Monday, August 30, 2021 12:00 PM
To: Timothy McLaughlin; Paul Corbett
Cc: Andrew B O'Leary; Al Oliveira; Melinda Depina; Stephanie Rebelo
Subject: Jacobs School Surplus
Attachments: Jacobs Surplus 100 Student Chairs Pre-Approved.pdf

Importance: High

Thank you, Tim. Andrew has pre-approved removal of your surplus of 100 student chairs.

Paul – please coordinate removal of the attached surplus from Jacobs School to one of our storages as soon as possible.

From: Timothy McLaughlin <tmclaughlin@newbedfordschools.org>
Sent: Monday, August 30, 2021 11:49 AM
To: Laura K. Neves <lkneves@newbedfordschools.org>
Subject: Surplus

Thank you!

Timothy McLaughlin
Principal
Jacobs Elementary School
47 Emery St.
New Bedford, MA 02744
(508) 997-4511

From: nbcopier@newbedfordschools.org <nbcopier@newbedfordschools.org>
Sent: Monday, August 30, 2021 11:59 AM
To: Timothy McLaughlin <tmclaughlin@newbedfordschools.org>
Subject: Message from KM_558e

CAUTION: This email originated from outside of the New Bedford Public Schools. Do not click links or open attachments unless you recognize the sender and know the content is safe.

DONATION ACCEPTANCE REQUESTS

October 7, 2021

| Item # | School / Department | Donor Name |
|--------|---|--------------------------------------|
| 1 | Family Registration Center | First Citizens' Federal Credit Union |
| 2 | Sea Lab | Raymond & Susan Drouin, Jr. |
| 3 | Sea Lab | Skip's Marine Science Education Ctr. |
| 4 | Strategic Initiatives & Partnerships for Elementary Schools | Child & Family Services, Inc. |



NEW BEDFORD PUBLIC SCHOOLS DONATION ACCEPTANCE REQUEST FORM

Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the School Committee. Submit this form to Finance & Operations for approval.

Date of Request: 9/17/21

Donor Name (Individual/Business): First Citizens' Federal Credit Union

School/Department Seeking Approval: Registrar, Regional McKinney-Vento Liaison, New Bedford Public Schools

Name and Title of Person Completing Form: Leslie Poulin, Sr. Director of Marketing

School/Program Area Benefiting from Donation: McKinney-Vento/Family Registration Center

Donation Amount and/or Description: 200 drawstring bags and 100 hygiene wristlets.

Plans for how donation will be used: Donation is used to help youth around period poverty. Providing them with bags to bring home feminine hygiene supplies.

If applicable, name where the donated funds will be deposited: _____

Backup paperwork attached (check one): YES ☐ NO ☒
(Any documentation related to the donation)

Signed:

A handwritten signature in cursive script, appearing to read "Leslie Poulin", written over a horizontal line.

Applicant

Approved:

Asst. Superintendent of Finance & Operations

Date

Date

NEW BEDFORD PUBLIC SCHOOLS

DONATION ACCEPTANCE REQUEST FORM

Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.

Date of Request: September 20, 2021

Donor Name (Individual/Business): Raymond and Susan Drouin, Jr.

School/Department Seeking Approval: Sea Lab Marine Science Education Center

Name and Title of Person Completing Form: Simone P. Bourgeois

School/Program Area Benefiting from Donation: Sea Lab Marine Science Education Center

Donation Amount and/or Description: \$200.00 to be used as scholarship funding for students
entering G 6, Level 4 Summer Sea Lab - BOATING SAFETY SCHOLARSHIP SGT SYLVIA

Plans for how donation will be used: FULL/PARTIAL TUITION SCHOLARSHIP BOATING SAFE

If applicable, name where the donated funds will be deposited: SEA LAB REVOLVING ACCOUNT

#1253

Mrs. Bourgeois will also write a "Thank-You" note to Mr & Mrs. Drouin.

Backup paperwork attached (check one): YES ☒

NO ☐

(Any documentation related to the donation)

Signed:

Simone Bourgeois

Applicant

Date

Approved:

Asst. Superintendent of Finance & Operations

Date

RAYMOND H. DROUIN, JR.
SUSAN D. DROUIN
CHARITABLE FUND
17 PRINCE SNOW CIR.
MATTAPOISETT, MA 02739

5-7515/110

1282

8-18-21
DATE

PAY TO THE
ORDER OF

Sea Lake Natural Science Educational Center

\$ 200.00

Two hundred & 00/100

DOLLARS



Security Features
Included
Details on back



Santander

Santander Bank N.A.

MRS. Michael S. Drouin Scholarship Fund Susan Drouin

⑆0⑆1075150⑆39802708824⑆1282

ESTATE

Date _____

Skip's Marine Supply
108 MacArthur Drive
New Bedford, MA 02740

This is a Deluxe eCheck. The PAY TO THE
ORDER OF line designates the Payee. For
questions, call Deluxe Payment Exchange
customer support at 877-333-6964. Ref:
5EBC-8201

VV494

Date 08/16/2021
Valid after 90 days

PAY TO THE
ORDER OF Sea Lab Marine Science Educational Center

\$ 540.00

Five hundred forty and 00/100

Santander

Dollars

Memo

Richard Hyman Scholarship FundAnne T ManleyVerify check at <https://deluxechecks.com/verify>

⑈000494⑈ ⑆011075150⑆ 13100046351⑈

NEW BEDFORD PUBLIC SCHOOLS
DONATION ACCEPTANCE REQUEST FORM

Schools and Departments seeking to accept donations on behalf of New Bedford Public Schools must first obtain approval by the Finance Subcommittee. Submit this form to Finance & Operations for approval.

Date of Request: 9/24/21

Donor Name (Individual/Business): Child & Family Services, Inc.

School/Department Seeking Approval: Strategic Initiatives + Partnerships

Name and Title of Person Completing Form: Pam Bolarinho, LICSW Director

School/Program Area Benefiting from Donation: NB Elementary schools

Donation Amount and/or Description: New school supplies which include but not limited to erasers, notebooks, paper, pencils, glue sticks, rulers, calculators, art supplies

Plans for how donation will be used: Teachers to receive and distributed how they see fit

If applicable, name where the donated funds will be deposited: _____

Backup paperwork attached (check one): YES ☐ NO ☒
(Any documentation related to the donation)

Signed: _____

Applicant

Date

Approved: _____

Asst. Superintendent of Finance & Operations

Date



THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
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ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS

HEATHER EMSLEY
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HUMAN CAPITAL SERVICES

JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS

MATTHEW KRAVITZ
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT SERVICES

SONIA WALMSLEY Ph.D
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS & PATHWAYS

MEMORANDUM TO APPROVE EXCESS PROPERTY

To: New Bedford Finance Subcommittee

From: Andrew O'Leary, Asst. Superintendent of Finance & Operations

Date: October 7, 2021

Subject: **Excess Property Report – August 2021**

The enclosed surplus property reports have been circulated internally and, except where noted, there have been no requests for the material.

I am recommending that this material be declared as excess to the need of New Bedford Public Schools to be so reported to the City of New Bedford.

Attachment(s)

Department request to AUDITORS OFFICE - Please attach documentation (grant award letter, City Council order) providing authority for establishment of the fund

588110 - Bldg/Structure

Date In: _____ **Date out:** _____

COMMENTS/NOTES: _____

Note Revision(s) to Above _____

Date In: _____ **Date out:** _____

Due To/Due From Special Instructions: _____

Treasury Special Instructions: _____

Requires New Treasury: _____

COMMENTS/NOTES: _____

Signed _____ Returned to Auditors Office _____

Fund Number: _____ Date: _____

Department and Treasurer's notified: _____



CITY OF NEW BEDFORD

Marion

CITY COUNCIL

July 15, 2021

A BOND ORDER TO AUTHORIZE THE BORROWING OF FUNDS TO PAY COSTS OF THE FEASIBILITY STUDY FOR BUILDING A NEW ELEMENTARY SCHOOL TO REPLACE THE JOHN B. DEVALLES ELEMENTARY SCHOOL AND THE JAMES B. CONGDON ELEMENTARY SCHOOL

BE IT ORDERED, BY THE CITY COUNCIL that ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) is appropriated for the purpose of paying costs of a feasibility study for the John B. DeValles Elementary School located at 120 Katherine St., New Bedford and the James B. Congdon Elementary School located at 50 Hemlock St., New Bedford, including the payment of all costs incidental or related thereto, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said sum of money, pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority; the City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City, and that the amount of borrowing authorized pursuant to this order shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED, that any premium received by the City upon the sale of any bonds or notes hereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed hereunder shall be reduced by the amount of any such premium so applied; and that the Mayor is authorized to take any other action necessary to carry out these projects.

FURTHER ORDERED, that the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

IN CITY COUNCIL, July 15, 2021

Referred to the Committee on Finance.

Dennis W. Farias, City Clerk

IN CITY COUNCIL, August 19, 2021

Passed to a Second Reading.

Dennis W. Farias, City Clerk

IN CITY COUNCIL, September 9, 2021

Adopted - Yeas 11, Nays 0.

Dennis W. Farias, City Clerk

Presented to the Mayor for approval September 13, 2021.

Dennis W. Farias, City Clerk

Approved September 21, 2021.

Jonathan F. Mitchell, Mayor

a true copy, attest:

City Clerk



nbps

THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
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& STUDENT SERVICES

SONIA WALMSLEY Ph.D
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

Mayor Jonathan Mitchell
City of New Bedford
133 William St.
New Bedford, MA 02740

Re: Elwyn G. Campbell Elementary School Accelerated Repair Project

Dear Mayor Mitchell ,

On August 25, 2021, the Massachusetts School Building Authority (MSBA) voted to approve the Proposed Accelerated Repair Project for a window/door and partial boiler replacement at the Elwyn G. Campbell Elementary School. The total budget for this project is \$7,924,694. The scope of work for this project includes:

- Replacement of Windows, Doors, and Boilers
- Abatement of Hazardous Material
- Making all Public Areas Handicapped Accessible
- Adding a New Fire Alarm System
- Adding a Vestibule
- A suspended ceiling
- A new handicapped accessible parking area

The District's normal reimbursement rate is 80% on eligible scope of work. At Campbell, the District is receiving the full reimbursement rate for the value of the Windows, Doors, and Boilers. However, in order to complete this MSBA eligible scope of work, the Building Code requires that hazardous material be abated, the public areas be made handicap accessible, and a new fire alarm system be installed. Despite being required by Code, MSBA regulations deem these scopes of work as ineligible for reimbursement and thus do not participate. The School would also greatly benefit from adding a vestibule a new suspended ceiling, and a new accessible parking area. MSBA regulations also deem these scopes of work as ineligible for reimbursement. However, all of these items are deemed necessary to extend the building life by another 25-40+ years.

In the event that the MSBA determines that any owner's and/or construction contingency expenditures are eligible for reimbursement, the Maximum Total Facilities Grant we are eligible for is \$3,298,715. The City's maximum cost for this project will be \$4,625,979.

The MSBA is requiring the City to approve funding for the project within 90 days of the August 25, 2021 date. We would therefore respectfully request that the inclusion of a loan order for \$7,924,694 in the Mayor's papers for the September 23, 2021, City Council meeting.

Sincerely,

Thomas Anderson
Superintendent

Enclosures
BR/ sah

The New Bedford Public Schools do not discriminate on the basis of age, gender, race, color, religion, ethnicity, national origin, disability, sexual orientation, ancestry, homelessness, gender identity, gender expression or immigration status.

AN ORDER APPROPRIATING \$7,924,694 FOR AN ACCELERATED REPAIR PROJECT AT THE ELWYN G. CAMPBELL ELEMENTARY SCHOOL.

BE IT ORDERED, BY THE CITY COUNCIL OF THE CITY OF NEW BEDFORD AS FOLLOWS:

That the city appropriate the amount of Seven Million Nine Hundred Twenty-Four Thousand Six Hundred and Nity-four dollars (\$7,924,694,) for the purpose of paying the costs of repairs to the Elwyn G. Campbell Elementary School consisting of the replacement of windows, doors, and boilers, the abatement of hazardous material, handicap accessibility improvements, the installation of a new fire alarm system and the addition of a safety vestibule, including the payment of all costs including all cost incidental or related Thereto (the project); which proposed repair project will materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for a portion of which the City, has applied for a grant from the Massachusetts School Building Authority (MSBA), said amount to be expended under the direction of the School Committee; that to meet this appropriation the Treasurer with the approval of the Mayor and the Committee on Finance is authorized to borrow such amount under M.G.L. Chapter 44, Chapter 70B, or pursuant to any other enabling authority; that the City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant that may be received from the MSBA shall be the sole responsibility of the City; provided further that any grant that The City of New Bedford may receive from the MSBA for the eligible portion of the project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and provided that the amount of borrowing authorized pursuant to this order shall be reduced by any grant amount set forth in the project Funding Agreement that may be executed between the City and the MSBA.

Further, that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all the bonds and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

Further, that any premium received by the City upon the sale of any bonds or notes hereunder, less any such applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed hereunder shall be reduced by the amount of any such premium so applied; and that the Mayor is authorized to take any other action necessary to carry out this project.

Massachusetts School Building Authority

Deborah B. Goldberg
Chairman, State Treasurer

James A. MacDonald
Chief Executive Officer

John K. McCarthy
Executive Director / Deputy CEO

August 25, 2021

The Honorable Jonathan F. Mitchell
Mayor, City of New Bedford
133 William Street
New Bedford, MA 02740

Re: City of New Bedford, Elwyn G. Campbell Elementary School

Dear Mayor Mitchell:

I am pleased to report that the Board of the Massachusetts School Building Authority (the "MSBA") voted to approve the Proposed Accelerated Repair Project (the "Proposed Project") in the City of New Bedford (the "City") for a window, door and boiler replacement project at the Elwyn G. Campbell Elementary School.

The Board approved an Estimated Maximum Total Facilities Grant of \$3,155,441, which does not include any funds for potentially eligible Owner's or Construction Contingency Expenditures. In the event that the MSBA determines that any Owner's and/or Construction Contingency Expenditures are eligible for reimbursement, the Maximum Total Facilities Grant for the Elwyn G. Campbell Elementary School Project may increase to \$3,298,715. The final grant amount will be determined by the MSBA based on a review and audit of all project costs incurred by the City, in accordance with the MSBA's regulations, policies, and guidelines and the Project Funding Agreement. The final grant amount may be an amount less than \$3,155,441.

Pursuant to the terms of the MSBA's Accelerated Repair Program, the City has 90 days to acquire and certify local approval for an appropriation and all other necessary local votes or approvals showing acceptance of the cost, site, type, scope and timeline for the Elwyn G. Campbell Elementary School Project. Upon receipt of the certified votes demonstrating local approval, the MSBA and the City will execute a Project Funding Agreement, which will set forth the terms and conditions pursuant to which the City will receive its grant from the MSBA. Once the Project Funding Agreement has been executed by both parties, the City will be eligible to submit requests for reimbursement for Proposed Project costs to the MSBA.

We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board's approval of the Elwyn G. Campbell Elementary School Project in the City of New Bedford for a window, door and boiler replacement project at the Elwyn G. Campbell Elementary School, and the Board's authorization to execute a Project Funding Agreement for this Proposed Project.

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August 25, 2021
New Bedford ARP Board Action Letter

Sincerely,



John K. McCarthy
Executive Director

Cc: Legislative Delegation
Joseph P. Lopes, President, New Bedford City Council
Colleen Dawicki, Vice Chair, New Bedford School Committee
Thomas Anderson, Superintendent, New Bedford Public Schools
Barry Rabinovitch, School Project Manager, New Bedford Public Schools
Thomas Murphy, Owner's Project Manager, NV5
John Savasta, Designer, CSS Architects, Inc.
File: 10.2 Letters



CITY OF NEW BEDFORD

JONATHAN F. MITCHELL, MAYOR

OFFICE OF THE CFO

MICHAEL GAGNE
INTERIM CHIEF FINANCIAL OFFICER

September 30, 2021

TO: Department Heads

FROM: Michael Gagne, Interim Chief Financial Officer

SUBJECT: 2021 Capital Needs Assessment (CNA)

FY 2022 will mark the ninth year of the City's Capital Improvement Program and the initiation of the fifth biennial capital planning period. The integration of the capital planning process into the organization's annual activities has allowed the project management departments to develop the necessary capacity to effectively manage a wide-ranging program.

This year's process will continue the streamlined approach, first implemented in 2015, for the development of capital projects. All departments are directed to work closely with the project management departments (DFFM, DPI, MIS, Zoo, School Facilities, Environmental Stewardship and Fire (capital vehicles)) to develop concepts that meet the City's long-range needs. Project submissions will only be accepted from the project management departments in order to ensure that the process is effectively managed.

When developing your project nominations, departments are strongly encouraged to work closely with other stakeholders to develop consensus recommendations which will be ready for full consideration. Every effort should be made to involve program managers and other key personnel as much as possible, the intention being to produce a CNA document that is rooted in a collaborative approach toward long-range capital planning.

Accompanying this memorandum are copies of the CNA Project Nomination form and a set of instructions. **Electronic versions of the completed nomination forms are due no later than November 12, 2021.**

Thank you in advance for your cooperation and assistance. The success of the CNA process has been instrumental in our efforts to address the City's substantial capital needs. Please do not hesitate to contact my office if you have any questions.

Attachments

2021 CAPITAL NEEDS ASSESSMENT – PROJECT NOMINATION

Project nominations must be submitted using the Project Form, one submission per project. Please refer to the Project Instructions sheet for additional information.

PROJECT NAME:

SUBMITTING DEPT:

PROPOSED LOCATION:

CONTACT INFO:

PRIORITY:

CLIENT DEPARTMENT(S):

1. PROJECT TYPE

☐ Capital Facility ☐ Asset Replacement

2. PROJECT OVERVIEW/JUSTIFICATION

3. Was this project identified in a previous CNA?

☐ Yes ☐ No Year: _____

4. PLANNING STATUS

☐ Preliminary Estimate
☐ Concept Plans/Preliminary Design
☐ Detailed Specifications

Documentation Date:

5. ESTIMATED COST

Planning & Design:

Property Acquisition/Site Fees:

Construction:

Total:

Annual Operating Expenses:

6. PROJECT CRITERIA

All project requests must meet at least one of the following criteria:

☐ Regulatory Requirements (Court/State/Federal) ☐ Enhancing Quality of Life
☐ Local Priority ☐ Efficiencies/Improvements
☐ Life Cycle Repair/Maintenance

7. CRITICAL NEED

Does this project meet a critical need?

☐ Yes ☐ No

Please explain:

Completed CNA forms must be submitted to the Office of the CFO by Friday, November 12, 2021

2021 CAPITAL NEEDS ASSESSMENT – PROJECT INSTRUCTIONS

This document provides guidance for the 2021 Capital Needs Assessment (CNA). Please review this information carefully before completing the Project Form.

All departments are strongly encouraged to work closely with other stakeholders to develop consensus recommendations which will be ready for full consideration. All project nominations will be vetted and submitted by appropriate staff from the Facilities and Fleet Management, Management Information Systems, Public Infrastructure or School departments.

General Information: Add the project name site location and contact information in the spaces provided at the top of the form. Facilities in the greatest need of refurbishment and/or replacement should receive the highest priority.

1. **PROJECT TYPE:** Check the appropriate box indicating the type of project.

Qualifying Criteria

Capital Facility: Project value of at least \$50,000, minimum 10 years' expected life.

Asset Replacement: Project value of at least \$10,000, minimum 2 years' expected life. Includes capital vehicles (e.g. fire apparatus & construction equipment) and major computer systems. Does NOT include light vehicles.

2. Please note whether the project was identified in a previous CNA. Include the initial submission year, if applicable.
3. **PROJECT OVERVIEW/JUSTIFICATION:** Provide a narrative summary of the proposed project and justification for inclusion in the CNA. This statement should support assertions regarding the applicability of the project criteria noted in Question 5 and describe the impact of the proposed project on the delivery of services.
4. **PLANNING STATUS:** Specify the most recent design action. Include the publication date for the most recent set of documents.
5. **ESTIMATED COST:** Include estimates for design, property acquisition, and construction in the spaces provided. Estimates should include funding for an adequate project contingency. Annual operating costs should consist of any additional expenses that would be incurred as a result of the project
6. **PROJECT CRITERIA:** All requests must meet at least one of the listed criteria to be considered for the final needs assessment. Utilize the following definitions when considering whether the criteria apply. Assertions regarding project criteria should be supported by the project overview.
 - **Regulatory Requirements:** Is the proposed project needed to comply with a State or Federal mandate or a court order?
 - **Local Priority:** Does the project address a policy or programmatic priority, as defined by the Mayor or City Council?
 - **Life Cycle Repair/Maintenance:** Is the project needed to keep an exiting asset in working order?
 - **Enhancing the Quality of Life:** Would the project bring about a direct enhancement to public services?
 - **Efficiencies/Improvements:** Would the project bring about operational savings or an improvement to existing work processes?

2021 CAPITAL NEEDS ASSESSMENT – PROJECT INSTRUCTIONS

7. **CRITICAL NEED:** Critical needs are defined as projects intended to address a serious threat to health and safety. Such projects will be given consideration for a higher priority. Projects described as critical needs must include an explanation for the proposed designation.

Please submit all completed forms to the Office of the CFO by Friday, November 12, 2021.